



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Baford St Martin Parish Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Barford Recreational Ground (playing field) rejuvenation		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	To make the only community area a more useable space by levelling /re-seeding the ground in-order to enable the grass to be satisfactorily cut to allow the area to be used more productively. This is the basis from which the area can be further developed as a community space. It will also allow us to attain a 10 year lease from Wilton Estate which would be needed to apply for charitable assistance/planning permission to produce a children's play area, for which a need has been highlighted by Wiltshire Council. We wish to generate a community area that all can benefit from.		
In which community area does your project take place? (Please give name – see section 3)	South West Wiltshire Area Board		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date Jan 2012	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 7/01/2013	No <input type="checkbox"/>

Where will your project take place?	Barford Playing field
When will your project take place?	As as possible
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Barford now has no village hall, playing facility for children and the ground is not in a suitable/safe area in which to play sports. It is the only community area that can promote the village community, either as a space to hold events such as the fete, Olympic and Diamond Jubilee and as a general leisure space as it enjoys a scenic location by the river and to hold sporting events and other groups' activities within the village. It is also a key area in which the village can carry out fund raising activities in order to generate income to further support the community.
How many people will benefit from your project?	1000
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	TBC TBC
Any other information about your project. (Limited to a 1000 characters) We cannot get any support for other funding from charitable bodies as the ground is at present rented from Wilton Estate on a yearly basis. Wilton estate will grant a 10 year lease if this grant application is approved. The sorting out of the ground is just the start. A separate group of willing volunteers has also been setup to assist the parish council to enable this project to come to fruition. Community rounders and other sports take place during village fetes but inevitably stop short because of the unevenness of the ground. If the field is left to worsen and left unkempt and uncared for it will only continue to attract a few youths who use it during the summer months as a drinking and smoking hang out. We want it to be a place the whole community want to go to, not a place to be avoided and forgotten. It is the only community asset, apart from the pub and the church that the village has, having lost the school when it closed, and is a vital component in regenerating an optimis	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
Fundraising activities, assistance from other charitable bodies, volunteers from the recreational ground rejuvenation group setup to assist the parish council.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We hope that the rejuvenated field will be used on a regular basis by all ages of the community, young and old bridging the different parts of the community and encouraging an interchange of ideas and an awareness of the village community as a whole. We have already sent out questions to the community at village fetes and events and have gathered there is a great need for a community space, part

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes Date contacted CIB 7/1/2013 No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes No

4. Information relating to your last annual accounts (if applicable)

Year ending: 2012	Month:	Year:
A - Total income:	£TBC	
B - Minus total expenditure:	£TBC	
Surplus/deficit for year: (A minus B)	£TBC	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£TBC	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
legal fees	£500	Own fundraising/reserves		£
ground resurface	£4,018			£
	£	Parish/town council		£500
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£4,518	Total Project Income		£500
Total project income B		£500		
Total project expenditure A		£4,518		
Project shortfall A – B		£4,018		
Grant sought from Wiltshire Council Area Board		£4,018		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 08/01/2013

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))